ENTREPRENEURSHIP INDIVIDUAL SERIES
Student Guidelines

1. Date/Time

Competitors in this event are scheduled on Thursday, November 12 beginning at 8:30 a.m. PST. Times will be assigned and sent by November 2, 2020. Students should allow a minimum of 30 minutes for their role-play, and report 15 minutes before assigned time to the waiting room of the provided link.

2. Platform and Security

For this event, Zoom will be used. Students must have the ability to access Zoom. Breakout rooms will be used for judging. Two judges for each section. Washington DECA volunteers will be running the event and have access to all breakout rooms. Students will not be recorded and can leave the breakout room at any time.

3. Process

The following process will be used for this event.

On Monday, November 2, registered students will receive their report time and competition time, a Zoom link and password.

- Dress code for this event is Professional Attire. Refer to the document “DECA Virtual Presentation Guidelines.” Violations of the signed Conduct Code will result in disqualification.
- Check-in 15 minutes before your scheduled time. Competitors will be admitted to a waiting room with five other competitors. Please be patient to allow administrators time to verify student names and times.
- At the scheduled time, the administrator will let competitors into the main room and give instructions.
- Please use your first and last name as your display name. No need to enter state or school. You can change your name by going to “participants,” finding your name, and “renaming” yourself.
- Competitors will have 10 minutes of prep-time to review the role-play and prepare a response.
- Competitors can use scratch paper and a blue/black pen or pencil but cannot use any other device except for a web cam. Scratch paper can be used to take notes and prepare visuals to display on camera to judges. No pre-made materials or props.
- During the prep time, Administrators will give a 1-minute warning. At the end of the minute, competitors will stop preparing and be ready to move to breakout rooms with judges.
- The administrator will move all competitors into the breakout rooms at the same time and start the timer. There are two judges in each breakout room.
• Competitors have 8 minutes to complete the role-play for judges including questions/answers. Competitors should manage their presentation time and make sure to leave time for questions and answers.

• When the competitor has completed the role-play and the judge has asked questions, competitors should thank the judges for their time and hit the, "Leave" button on their screen. After 7 minutes, a 1-minute warning will be given. When the timer expires, students MUST remove themselves from the judge breakout room.

• When competitors return to the main room, they should immediately hit the red LEAVE button on the bottom right of the screen to exit Zoom.

• Scores and comments will be returned to competitors via registered email. The top 6 competitors will be announced on Friday, November 13 during Closing Session beginning at 2:00 p.m. PST.

• The exam score does not count in calculations for the top 6 places for the Entrepreneurship Event. The exam competition is a separate event.

4. Technical Difficulties

What to do?

If you, the judges, or the administrator experience technical issues please follow these guidelines.

Judge technology – Use the chat box to notify the event manager, if the problem persists, the judge will be replaced.

Student technology – If a student has video or audio problems during their presentation or is dropped from Zoom during the presentation, every attempt will be made to restart the presentation once. If it happens twice, the student will need to schedule a later role-play.

Administrator technology – If for some reason, the Zoom platform is not operating properly, the administrator will provide directions on how to proceed.

5. Instructional Area/Performance Indicators

The Instructional Area is: Entrepreneurship

Performance indicators:

• Adapt to changes in business environment
• Assess risks associated with venture
• Assess opportunities for venture creation
• Determine feasibility of venture idea
• Describe entrepreneurial planning considerations
6. Awards and Contact Information

Awards for the top 10 places will be announced in the Closing Session on Friday, November 13, beginning at 2:00 pm PST.

Event Directors
Lori Hairston – lori@wadeca.org
Marc Hillestad – hillestadm@rsd407.org